

LMKP-LID Board of Director's Officer's Meeting  
Sunday Dec 15, 2024, 2:00pm  
Virtual

1. Participants – Joe Esser, Angela Willenbring, Tim Bertschi, Jeff Volk
2. Discussion held regarding the Administrative position for the LID Board. Angela indicated she contacted Joan Covington regarding her initial interest in the position and to see if she was still interested. They generally discussed the position duties, estimated hours required, number of on site meetings, and interaction with the public. Joan indicated she would be interested in the position.
3. Motion by Tim Bertschi, 2<sup>nd</sup> by Joe Esser to approve the Board Chairman and Vice Chair to execute a contract with Joan Covington in order for her to become the Administrative Services contractor. Motion Carried.
4. Motion by Joe Esser, 2<sup>nd</sup> by Tim Bertschi to Authorize Chair and Vice Chair to negotiate terms of the contract. Motion Carried.
5. Ken Farnham has volunteered to draft language to be used in the contract.
6. After some discussion it was agreed that the person in the Administrative position should have access to view the LID Board financial accounts however not be authorized to sign accounts to move, expend funds, or otherwise manage those accounts. Motion by Angela Willenbring, 2<sup>nd</sup> by Joe Esser to set up the authority to view the accounts with the LID's bank, 2<sup>nd</sup> by Joe Esser. Motion Carried.
7. Meeting adjourned at 2:37pm.