

**Minutes of Little McDonald, Kerbs and Paul Lake Improvement District Annual Meeting –  
Saturday July 6, 2024, 9:00am**

**LOCATION: Perham High School Studio Room  
800 Coney Street West  
Perham, MN 56573**

**Agenda:**

1. The meeting was called to order at 9:00am by Board Chair Mark Plencner. Introductions, Board Members present: Steve Nelson, Angela Willenbring, Joe Esser, Jeff Volk, Tim Bertschi. Board Members absent: Marc Winjum, Ken Farnum, Patti Spang. Introduced past board members and chairs in attendance. Dan Bucholz, Otter Tail County Commissioner was in attendance and introduced.
2. Discussion was held to address moving the annual meeting in 2025 from July 5 to July 12 to avoid conflicts with the 4<sup>th</sup> of July Holiday weekend. Motion by Roger Neitzke, second by Darrell Nordick to approve the agenda with the addition of moving the 2025 meeting to July 12. Motion carried. The appointment of Jeff Volk as Parliamentarian was approved with a motion from Joan Covington, second by James Haider. Motion carried.
3. Approval of the 2023 Annual Meeting minutes were approved with a motion by Jim Nigg, second by Terry Marthaler. Motion carried.
4. Operation review was presented by Tim Bertschi. Reported that one pump/filter is operational at the building but pump/filter #2 remain disassembled. A lifting device in the building is necessary to complete cycling the filter to get it to the point where reassembly can occur. Working with MN Pump Works, a design and quote was obtained for a portable jib crane for this operation, but it was deemed more than needed by the Outlet Committee and reps from MN Pump. Other alternatives are presently being pursued to secure the lifting capability so reassembly can be completed, and a thorough test of both pump systems be completed.
5. Treasurer's Report was presented by Joe Esser. Savings noted again this year from lack of pumping requirements, no spraying for tent caterpillars, and no need for any scheduled services in several categories including engineering, legal, etc. Motion to approve by Roger Neitzke, second by Ron Kragerud. Motion carried.
6. Joe Esser presented the 2024-2025 General Operating Budget. It was noted that the Board put funds from 3 accounts into interest bearing accounts last fall to take advantage of the better rates and realize some income from those accounts. Assessments dropped by approximately 50% this year due to savings being applied to those accounts. Questions from the membership regarding budgeting for items in future years in line items where funds have not been expended the last couple years. Motion by Joan Covington, second by Bonita Haider to approve the proposed budget. Motion carried.

7. Administrator Position. Discussion led by Mark Plencner regarding the Board seeking an administrative type position to assist in clerical, accounting, administrative type requirements for the Board members to alleviate some of those responsibilities and make the LMKP LID Board more of an oversight Board transitioning from an operational Board it currently operates as. The duties for this position are being clarified, expected hours may be 7-10 hrs/month, it would be a contracted position and not a direct hire from the Board. Estimates indicated a potential cost of approx. \$4,000 to the Board annually for this position. Motion made by Jim Nigg, second by Roger Neitzke to approve moving forward on this position with approved expenditures of \$4,000-\$6,000 annually to fund it. Motion carried.
8. 2024 Board of Directors election. Due to the lack of candidates in 2023 to fill the 9-member board, the LMKP LID appointed Patti Spang and Jeff Volk to the board last year. That required the terms to be approved by this years' membership. Motion by Tim Neitzke, second by Glenn Shriver to approve Patti Spang's term through 2025, and Jeff Volk's term through 2026. Motion carried.  
Dan Hanson from Paul Lake has agreed to seek a term on the LMKP LID Board. Motion by Roger Neitzke, second by Glenn Schreier to approve a 3-year term for Angela Willenbring, Tim Bertschi and Dan Hanson. Motion carried.
9. Other business. Dan Bucholz referencing information from Otter Tail County Coalition of Lakes indicated there are becoming more concern about the use of surf boats on MN and OT County waters. Some Counties in MN have already adopted, and others are considering restrictions. Information is key to proper operation to avoid making restrictions necessary. He also brought up that there are at least 4 complaints that were addressed about putting docks in areas too close to property lines.  
Ron Kragerud brought up the Lake Assn walleye stocking program. Reviewed the program started a couple years ago and this year's ongoing fund-raising efforts. Citing funds savings to the LID from not operating pumps, no spraying necessary for tent caterpillars, they are requesting consideration for a donation from the LID to this program. Stocking will occur in October 2024 so there is time for the LID Board to act on this per additional input from membership.
10. Meeting was adjourned by Chairman Plencner at 10:04am.