

**Minutes of Little McDonald, Kerbs, and Paul Lakes Improvement District
Annual Meeting - Saturday, July 8, 2023, 9:00 a.m.**

**Location: Perham High School Studio Room
800 Coney Street West
Perham, Minnesota 56573**

Agenda:

Old Business

1. The meeting was called to order at 9:00 a.m. CDT by Board Chair Dunning. Introductions, Board Members present: David Dunning, Angela Willenbring, Joe Esser, Mark Plencner, Tim Bertschi, and Steve Nelson.
Board Members absent: Blair Anderson, Steve Kulik, Mark Winjum
Guests in attendance: John Shockley, Ohnstad Twichell Law Firm; Dan Bucholz, Otter Tail County Commissioner.
The meeting agenda was approved with a motion from Al Bierdeman and a second from Dave Wenzel. Agenda was attached.
The minutes of the 2022 Annual Meeting were approved with a motion made by Jim Haider and seconded by Danae Bruning.

New Business

2. The appointment of John Shockley as the Parliamentarian was approved with a motion by Dave Wenzel and a second from Al Bierdeman. Motion carried.
3. A review of the 2022 operations of the Outlet Project was presented by Tim Bertschi: The LID will now be using Minnesota Pump Works as our pumphouse contractor. They were recommended to us by the City of Perham. Minnesota Pump Works will supply the electrical and pump expertise we need, and we will need to use their services at least 1 time per quarter. Our #1 filter is not completely reassembled, but we are in the process of getting the parts. Regular maintenance, including mowing and removing snow, around the pump house will be contracted separately. This Spring, we secured approval from the County to remove accumulated sediment/sand in the culvert between Paul Lake and Rusch Lake to make sure water moves efficiently. This morning, Dave Wenzel reported the lake level on Little Mac to be 1/8" above OHW. This matched up well with the pumphouse. Paul is now 1 1/2" above OHW. The lake is acting the same way as last year. Local points of contact are in agreement about maintenance pumping. Verbal agreement from County and DNR contacts will give the LID temporary permission to pump, contingent on County Board and DNR receipt and approval of the written maintenance and operating plan.
4. Treasurer Esser presented the Treasurer's report and noted that the LMKP LID did not spend as much as it had budgeted for electrical use by the pumps because of last year's dry weather. Budgeted for \$85,000 and the LMKP LID allocated \$15,000 from the reserve. Our General and Operating Expenses: we budgeted \$18,000 and only spent \$10,000 - saved about \$3,300 for legal. Outlet Operational

Expenses: we budgeted \$66,000 for and only used \$26,000. Because we did not pump, LMKP LID was under budget by \$50,000. Dave Wenzel motioned to approve the Treasurer's report and seconded by Glen Schreier. This motion carried.

5. Treasurer Esser presented the 2023-2024 General Operating Budget of \$90,470. He recommended taking \$50,470 from the general fund, which will lower the annual assessment to \$40,000. A motion was made to approve the 2023-2024 General Operating Budget and allow the Board of Directors to use the reserve fund to lower next year's annual assessment. A motion to approve was made by Dave Wenzel and seconded by Jim Haider. This motion carried.
6. A discussion regarding audit requirements was held. Because our income exceeded the State's income threshold for the past several years, an audit was required. It appears LMKP LID will be under the threshold for an audit in 2023.
7. There were no competitive elections this year. The two candidates for the open Board of Director positions were Ken Farnham and Joe Esser. A motion to elect the two by unanimous ballot was made by Jim Haider and seconded by Glen Schreier. Motion carried unanimously.
8. Dan Hansen just purchased on Paul Lake and had a question about clarity and red-colored algae bloom, which have been found on Paul Lake.
9. There was no other new business.
10. Meeting was adjourned by Chairman Dunning at 9:22 a.m. CDT.